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| Name Of The Lodge | 1. This Lodge shall be known by the name of Beaver Ionic Lodge No. 25, Grand Registry of Manitoba, Ancient Free and Accepted Masons.
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| Acknowledgment Of Grand Lodge | 1. This Lodge fully acknowledges the supremacy of the Grand Lodge of Manitoba, A.F. & A.M., (“Grand Lodge”) and will at all times pay implicit obedience to its laws, rules, edicts and regulations.
2. The Worshipful Master (“Master”), Senior Warden and Junior Warden are the Principal Officers of the Lodge.
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| Meetings And Conduct Of Lodge Business | 1. The Regular meetings of the Lodge shall be held on the first Wednesday in each month except June, July and August, at 7:30 o'clock p.m. Should the first Wednesday of the month be a statutory holiday, then the Regular meeting will be held on a date to be selected by the Master.
2. The business of the Lodge shall be conducted in the Master Mason Degree except when brethren of a lesser rank are present, at which time the Lodge shall be opened or lowered sufficiently to provide for their attendance.
3. Emergent meetings may be held at any time at the discretion of the Master for the purpose of conferring degrees or participation in funeral services.
4. Officers of the Lodge will endeavour to wear black tie attire at Regular meetings and meetings where the Lodge is conferring of degrees, with others wearing a business suit with appropriate tie, however, since attendance in Lodge is strongly encouraged, under exigent circumstances the usual order of dress may be suspended with the authority of the Master. Business casual dress is welcome at the Committee of General Purposes (“GP") meeting.
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| Order of Business | 1. A quorum consists of no less than seven members, any two of which shall be Principal Officers. Attendance of members using electronic audio conferencing at any GP meeting shall be allowed provided it can be heard by all members attending.
2. The business conducted at Regular and GP meetings shall be at the discretion of the Master and may consist of:
	1. Presentation of our Canadian flag
	2. Memorial Service for departed brethren
	3. Summarizing and approval of pertinent minutes of meetings
	4. Reports of Committees
		1. Sick Visiting / Shut-Ins
		2. Benevolence
		3. Community Support
		4. Entertainment
		5. Widows
		6. Candidate Coaching
		7. Temple Board
	5. Correspondence
	6. Financial Affairs
	7. Petitions for Membership and/or Reports of Investigations
	8. Balloting on Petitioners
	9. Conferring Degrees
	10. Unfinished Business
	11. New Business
	12. Masonic Education
	13. Good of the Order / Welfare of the Lodge
3. No new business shall be brought forward after 10:30 o'clock p.m. and the meeting shall not be adjourned to another day.
4. The Lodge shall be closed in proper form before the brethren disperse.
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| Rules Of OrderVisitors | 1. Every member, when speaking, shall address himself to the Master, and no member shall speak more than once on the same question, unless in explanation, or the mover of a Motion, in reply.
2. On a point of order being raised while a member is speaking or when a call to order is requested by the Master, the member speaking shall at once cease talking and take his seat. The point of order shall then be stated by the member objecting, and the Master shall rule thereon without debate, after which the member may continue his presentation or cease speaking to the matter, at the pleasure of the Master.
3. All balloting on petitions for initiation, affiliation or restoration or on a motion to confer Honourary membership and other business of the Lodge as may be required in the Constitution, shall be made only at Regular meetings.
4. Anyone attending any Lodge meeting while in session, who speaks in such a manner which causes feelings of disharmony to any other person in the meeting may suffer censure or dismissal from the meeting, at the discretion of a Principal Officer or Chairman of the meeting.
5. A Lodge visitor shall not speak to any question without leave of the Master, nor on any occasion be allowed to vote. At all times visitors in the Lodge shall be subject to these by-laws.
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| Motions | 1. No motion shall be required for the payment of the Lodge’s current expenses or the making of gifts or grants in the interest of the Lodge when such expenses are $100.00 or less, provided such expenditure is pre-authorized by a Principal Officer.
2. No motion shall be open for discussion until stated to the Lodge by the Master. All motions shall be decided by a majority of votes of the members present. The votes of the members shall be given by each holding out his right hand, and shall be counted by the Deacons, unless the numbers should be so unequal so as to render counting unnecessary. The Master, when the vote is called, has absolute discretion to vote or abstain from voting; however, in the event he has elected to abstain, he shall not vote subsequently to break a tie. In the event of a tie vote, the Master shall declare the motion lost.
3. All *Notices of Motion* must be given in writing at a Regular meeting, entered in the minutes and published in the summons for the next Regular meeting. The publication of the notice shall state that the motion shall come before the Lodge for discussion at the next Regular meeting or at a special meeting called for that purpose. All such motions shall be decided by a majority of votes of the members present, save and except for a motion to amend these by-laws, as provided in by-law #84 or a motion to grant Honourary membership, as provided in by-law #74.
4. No amendment to a motion, or to a motion subject of a *Notice of Motion*, shall be in order after an amendment to an amendment.
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| Officers | 1. The Officers of this Lodge shall consist of the Master, Immediate Past Master, Senior Warden, Junior Warden, Secretary, Treasurer, Director of Ceremonies, Chaplain, Senior Deacon, Junior Deacon, Inner Guard, Senior Steward, Junior Steward, Organist and Tyler. The duties of the Secretary and Treasurer may be combined and performed by one member, to be known as Secretary/Treasurer.
2. The elected Officers shall be the Master, Senior Warden, Junior Warden, Treasurer, Secretary and Tyler. One member may be elected to be both the Secretary and Treasurer, to be known as Secretary/Treasurer.
3. Elections of Officers for the ensuing year shall take place after the close of the regular business of the Lodge at the regular November meeting in each year in accordance with the procedure set out herein.
4. All Officers shall be Master Masons in good standing and, with the exception of the Tyler and Organist, they shall be members of this Lodge. All Officers who are required to pay dues shall not take office until any dues owing for the ensuing year are paid.
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| Election of Officers | 1. The Master, Senior Warden, Junior Warden, Secretary and Treasurer shall each be elected by ballot if more than one brother is nominated for one of these positions. The Tyler shall be elected by open vote in Lodge if more than one brother is nominated for this position.
2. Each of the elected Officers shall be nominated in writing by two members, consented to by the nominee, and each nomination shall be transmitted by hand or email to the Secretary not later than 4:00 p.m. of the day of the election. There shall be no nominations from the floor, however, if no nomination is submitted for an elected Office, the Master may decree his selection provided that the designated member is in agreement to perform the duties of the office. The designated member shall be deemed elected.
3. At the regular November meeting in each year and after the regular business of the Lodge has been transacted the Master shall order the Lodge to prepare for the election of Officers. Two brethren shall be appointed by the Master to act as scrutineers if more than one member has been nominated for an elected position.
4. The Secretary shall announce the names of those who have been nominated to the elected offices. When only one nomination for an office is received, the Master shall declare the nominee elected by acclamation. Where an election for an office is called, Stewards shall distribute one ballot to each member present, after which all members entitled to vote shall proceed to cast a secret ballot.
5. When all the ballots have been collected they shall be delivered to the scrutineers who shall, after they have carefully ascertained the result of the vote, report only to the Master, who shall then proclaim elected the member who has received the largest number of votes of the members present. He shall take possession of the ballots and then destroy them.
6. The Master-elect shall announce his appointment of all other Officers of the Lodge at the same meeting in which members are elected.
7. The Master-elect shall be installed and the Officers elected and appointed shall be invested and installed in person at the Regular meeting in December. Should an Officer not be able to attend, he shall be installed at the first Regular meeting opportunity.
8. An officer re-elected or re-appointed to the office in which he has just served need not be re-invested.
9. In the event a vacancy should occur regarding an elected or appointed Officer of the Lodge, the Master shall appoint a member with the proper qualifications to fill the un-expired term of such position.
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| Officers’ Duties | 1. All officers shall perform the duties prescribed to them by the Constitution of Grand Lodge and these by-laws and those duties assigned to them by the Ritual and by the Master, as well as those duties which are purely traditional and therefore unwritten.
2. It shall be the duty of the Master to:
	1. represent the Lodge at all Annual Communications of Grand Lodge.
	2. see that his successor in office is properly installed.
	3. turn over to his successor, after installation, the Charter, books, documents, papers, furni­ture, regalia and paraphernalia of the Lodge.
	4. arrange for the instruction of the brethren in the Work of the Lodge.
3. In addition to the duties prescribed elsewhere in these by-laws it shall be the duty of the Senior Warden and the Junior Warden to represent the Lodge at all Annual Communications of Grand Lodge.
4. In addition to those duties prescribed elsewhere in these by-laws, it shall be the duty of the Secretary:
	1. to furnish demits signed as provided by the Constitution of Grand Lodge,
	2. to see that proper notice is given to Lodges having concurrent jurisdiction of all petitions for membership in the Lodge,
	3. to keep safely all books, records, correspondence and documents of the Lodge, other than those required and maintained by the Treasurer, and turn them over to his successor in office before the next Regular meeting of the Lodge subsequent to the installation of office,
	4. in coordination with the Treasurer, keep a membership roll showing the standing of every member with regard to payment of dues and issue membership cards to members when their dues are paid.
	5. For the satisfactory discharge of his duties, he may be paid such honorarium as the Lodge shall by vote determine; said honorarium to be paid at the request of the Secretary either, monthly, quarterly or annually.
5. The duties of the Treasurer of the Lodge, which may be included with those of the Secretary shall be:
	1. to have charge of the accounts of the Lodge and shall be responsible for their correctness. He shall keep a strict record of the Lodge funds and of the receipts and payments of all monies in the appropriate accounts, and of the investments of the various funds of the Lodge,
	2. to keep safely all books, accounts, receipts and other documentation relating to receipts and expenditures of the Lodge,
	3. to receive dues from members, issue receipts and coordinate with the Secretary in maintaining the membership roll relating to dues,
	4. to issue dues invoices for the current or ensuing year to all unpaid Lodge members via the regular Lodge mailing in December or January of each year,
	5. to issue dues notices to delinquent members when directed by the Master,
	6. to advise the Principal Officers of the names of all delinquent members who have not paid their dues within the time frames prescribed by the Constitution of Grand Lodge,
	7. to make bank deposits as promptly as possible and maintain the deposit receipts along with a list of remitters,
	8. to have co-signing authority for all cheques issued against all Lodge funds and have joint access to the Safety Deposit Box of the Lodge.
6. In addition to the duties prescribed elsewhere in these by-laws it shall be the duty of the Tyler to attend all meetings of the Lodge and tyle the door, subject to the orders of the Master. It shall also be his duty to ensure the maintenance of the regalia and paraphernalia of the Lodge and is in place for the punctual opening of the Lodge.
7. All other officers shall perform such other duties as may be directed by the Principal Officers, not conflicting with the Constitution, Directives and Regulations of Grand Lodge, these by-laws or the usages and traditions of Freemasonry.
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| Committees | 1. The standing committees of the Lodge are:
	1. Committee of General Purposes
	2. Sick Visiting / Shut-Ins Committee
	3. Benevolence Committee
	4. Community Support Committee
	5. Entertainment Committee
	6. Widows Committee
	7. Investment Committee
	8. Candidate Coaching Committee - Senior Warden, Chairman
	9. Temple Board
	10. Telephone Committee
2. The Master shall appoint a Chairman for each committee unless otherwise prescribed in these by-laws.
3. The duties and responsibilities of the Standing Committees shall be as set forth in the Constitution of Grand Lodge and as may be directed by the Master from time to time.
4. Special committees may be appointed by the Master.
5. All Committees, whether standing or special, shall be composed of Master Masons of the Lodge in good standing who shall hold office until their successors are appointed.
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| Committee of General Purposes | 1. The Committee of General Purposes shall consist of all members of the Lodge in good standing.
2. The Senior Warden shall be the Chairman of the Committee of General Purposes.
3. The Senior Deacon shall be Secretary of the Committee of General Purposes.
4. Seven members of the Committee of General Purposes shall form a quorum for the transaction of business, one of which shall be a Principal Officer.
5. The Committee of General Purposes shall meet when called by the Master or the Senior Warden. Should urgent and unforeseen circumstances occur whereby the meeting date or place needs to be changed or cancelled, notice shall be given to all members using email and/or the Telephone Committee.
6. The Committee of General Purposes shall authorize payment of financial matters as are in order, by a majority vote by the members present. All communications relative to the general business of the Lodge shall be referred to the Committee of General Purposes, or be presented at a Regular meeting of the Lodge, for consideration. The Committee shall consider and shall make such recommendations and suggestions to the Lodge as it may deem expedient or advisable in connection with the welfare of the Lodge, its regulation and government.
7. The Secretary of the Committee of General Purposes shall submit a written report of its affairs and authorizations to each Regular meeting of the Lodge and make a motion for its approval.
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| Benevolence CommitteeCommunity Support CommitteeBursaries | 1. The Benevolence Committee shall consist of the Principal Officers and one Master Mason appointed by the Master. Any application for benevolence must be submitted to the Secretary in writing with sufficient particulars to warrant convening the committee.
2. It shall be the duty of every member to report to the Lodge, when at labour, any case of sickness or distress amongst its members within his knowledge. The Master may at his discretion grant temporary relief, not exceeding $100.00, to any distressed member in good standing, or to the family of such member, and shall report the same at the next Regular meeting.
3. The Community Support Committee shall consist of a Chairman, appointed by the Master and two Master Masons. Their duties include management of the bursary funds, charitable fund-raising efforts and any other worthwhile community projects.
4. The Lodge shall endeavour to issue annually one bursary each to a student at Dakota Collegiate Institute and Glenlawn Collegiate Institute, in Winnipeg, Manitoba, selected by the respective institutions. The bursary is to assist with each student’s tuition, who will be attending an accredited university or community college in the next year. The amount of each bursary to be passed by resolution at a Regular meeting of the Lodge and the payment sent directly to the institution at which the student has enrolled.
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| Investment Committee | 1. The Master shall, on the day of his installation, appoint three members who shall act as an Investment Committee.
2. The Investment Committee shall supervise the management of all funds of the Lodge that are made available for that purpose. Its recommendations shall be presented to a Regular meeting of the Lodge for ratification by open vote.
3. The Investment Committee shall restrict the investment and reinvestment of all such funds to such investments or forms as may be authorized by Grand Lodge, the Constitution or by the laws of Manitoba governing the investment of trust funds.
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| Other Committees | SICK VISITING / SHUT-INS COMMITTEE1. The Sick Visiting / Shut-Ins Committee shall consist of three Master Masons appointed by the Master, in addition to the Chairman who shall be the Senior Warden or a brother appointed by the Master to be Chairman. In cases of sickness or death of any member or any of his immediate family, the Chairman of the Committee may provide an appropriate gift to express the concern of the Lodge, to be paid for by the Lodge not to exceed $100.00.

ENTERTAINMENT COMMITTEE1. The Entertainment Committee shall consist of two Master Masons appointed by the Master, in addition to the Junior Warden, who shall be the Chairman. Refreshments for Lodge events shall be paid for from Lodge funds and shall be managed and overseen by the Junior Warden. To provide for such refreshments, the Lodge may furnish the Junior Warden with up to $250.00 in petty cash at any one time via a motion at a Regular meeting of the Lodge, accountable with paid receipts and in an annual report to the Lodge or otherwise as required by the Master.
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| Financial Management | 1. The Master, Treasurer and Secretary shall have the joint custody of all funds, securities and financial papers of the Lodge for safekeeping and all such funds, securities and financial papers shall be deposited in a Chartered Bank, Credit Union or Trust Company (“bank”) in Manitoba.
2. The signing authority for securities and financial papers of the Lodge, other than cheques in such financial institution, shall be any two of the Master, Senior Warden, Immediate Past Master, Treasurer, Secretary or Secretary/Treasurer.
3. Payments from Lodge funds for expense of the Lodge not approved, or considered for approval, by the Committee of General Purposes, and in excess of $100.00, shall only be made when approved by a majority vote by the members present at the Lodge’s Regular meeting.
4. All monies and investments of the Lodge shall be deposited in the name of the Lodge in any financial institution as authorized by the Lodge. Funds shall be withdrawn only by cheque.
5. The Lodge shall maintain a fund or investment instrument(s) to support bursaries to be given annually to Dakota Collegiate Institute and Glenlawn Collegiate Institute students destined for an accredited university college, as outlined in by-law #53 above.
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| Property | 1. All property of every kind belonging exclusively to the Lodge, shall be under the care of the Master and the Wardens for the time being, who shall personally inspect the same as soon as possible after their installation and at frequent intervals during their term of office.
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| Masonic Memorial Temple Limited | 1. A representative of this Lodge to the Board of Masonic Memorial Temple Limited, together with an alternate representative, shall be appointed by the Master at the December regular Lodge meeting for the ensuing calendar year.
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| Auditors | 1. The Master shall, on the day of his installation, appoint two or more Master Masons who shall act as an audit committee and whose duty it shall be to audit the books and accounts of the Lodge and report thereon annually or as may be required by the Master. No member shall be appointed an auditor while holding office with fiscal responsibility in the Lodge.
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| Membership Fees | 1. The fee for membership by initiation in this Lodge shall be set at a Regular meeting of the Lodge. Upon his initiation, the member shall be given a book of Constitution and a copy of the by-laws of this Lodge.
2. When a member is raised to the sublime degree of a Master Mason, the Lodge shall present him with a Master Mason's apron. When a new member satisfactorily proves his proficiency in the Master Mason Degree, the Lodge shall present him with a Grand Lodge Certificate.
3. Designated members and Life Memberships issued by former Ionic Lodge No. 25 or former Beaver Lodge No. 139 or former Windsor Lodge #138 shall be recognized as such by Beaver Ionic Lodge No. 25. The Lodge, however, shall not issue any further Life Memberships nor recognize additional Designated members.
4. The fee for Affiliation shall be set by an open vote in Lodge.
5. Honourary Membership may be granted on such terms as the Lodge may approve by an affirmative vote of at least three-fourths of the members present after a Notice of Motion has been duly given.
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| Annual Dues | 1. The annual dues of each member are due and payable on the first day of January. Annual dues may be changed by a notice of motion and resolution at a Regular meeting of the Lodge for the next fiscal year.
	1. A member joining the Lodge either by initiation or affiliation, for the balance of the calendar year he joined, shall pay a monthly pro-rated fee based on the annual dues rate.
2. Designated Members shall be entitled to a $40.00 discount from the value of the annual dues.
	1. For the purposes of this section, “Designated Member” means a brother of the former Ionic Lodge No. 25, G.R.M., A.F. & A.M., who had attained the age of 65 years in 1992.
	2. The Lodge shall maintain a Designated Member Reserve Fund to cover the estimated future expenses in respect of Designated Members receiving a discount on their annual dues under this by-law.
3. Members paying annual dues for the ensuing year prior to December 1st. shall receive a 10% reduction, rounded to the nearest whole dollar. The annual dues for members who have not paid their annual dues in full on March 1st shall be surcharged an additional 20% of the current annual dues rate, rounded to the nearest whole dollar.
4. The Secretary, Treasurer, Secretary/Treasurer, Tyler, Life Members and Honourary Members shall be exempt from paying dues.
5. If all Principal Officers believe that a member is in distress, the Master may decree that the Brother’s current annual dues be waived. Such declaration shall be made in open Lodge without identifying the Brother.
6. The Lodge may by a majority vote remit the dues of any member.
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| Petitions For Initiation And Affiliation | 1. A petition for initiation shall be made in writing in accordance with the form prescribed by the Constitution. If the petitioner fails to attend for initiation within the period of twelve months after his petition has been balloted upon and accepted, a new petition shall be required.
2. A petition for affiliation shall be accompanied by the fee, along with a demit or certificate of good standing from the Lodge to which the petitioner belonged / belongs. In case of rejection, the fee shall be returned to the petitioner.
3. No petition shall be balloted upon at any Regular meeting unless the members have been duly notified of such ballot in the summons calling such meeting. No person shall be initiated in, or become a member of this Lodge if, on the ballot being taken, two black cubes shall be found against him.
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| Amending theBy-LawsAmending theBy-Laws, cont’d. | 1. Any action of the Grand Lodge or edict of the Grand Master which may conflict with any part of these by-laws shall have the effect of an amendment without any action on the part of the Lodge.
2. These by-laws or any part thereto may be amended or others substituted in their stead, only if a Notice of Motion has been given at a Regular meeting, which shall be entered in the minutes and inserted in, or mailed with, the notice of the next Regular meeting when the proposed alteration shall come before the Lodge for discussion and vote, if necessary. The assent of at least two-thirds of the members present shall be necessary for the adoption of such amendment, repeal, alteration, or substitution, which must then be submitted to the Grand Master for his approval before it becomes effective.
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| Lodge Seal, By-Laws & Amendments  | 1. These by-laws when written in a book designated for that purpose shall be signed by the Master and Secretary, and have the seal of the Lodge affixed.
2. Each member at the time of his initiation or affiliation shall sign the official register, as a declaration of submission to the by-laws, of which one copy shall then be delivered to him.
3. The seal that appears on the original signed copies of these by-laws shall be the official seal of the Lodge.
4. If at any time there appears to be a conflict between the provisions of these by-laws and the Constitution or regulations of Grand Lodge, the Constitution and regulations of Grand Lodge shall prevail; and where these by-laws are silent on any matter or thing relating to the powers or duties of the Lodge, the provisions of the Constitution and regulations of Grand Lodge shall apply.
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| Penalty For Indiscretion | 1. No member or visiting Brother shall disclose or make known by any means whatsoever out of this Lodge any of the proceedings, or any of the decisions or business of any kind transacted within the Lodge, to anyone not a Mason, and no member or visitor shall presume in open Lodge, either at labour or refreshment, to make use of profane, irreverent or improper expressions or sentiments, or to introduce any conversation or remarks tending to cause dissension on partisan or sectarian subjects, under the penalty, if a member, of severe censure and reprimand, and if a visiting Brother, of not being permitted to visit this Lodge until after a unanimous vote of the Lodge for that purpose. On initiation of each candidate and on the joining of each Brother, the Master shall cause this article to be read so that no Brother ever after shall plead ignorance.
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|  | 1. The by-laws as printed herein were ENACTED AND PASSED at a Regular meeting of Beaver Ionic Lodge No. 25, G.R.M., held in the City of Winnipeg, Manitoba, on Wednesday, the first day of September, 2010.
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Dated this 1st day of September, 2010 in the City of Winnipeg, Province of Manitoba, Canada.

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| SEALOFBEAVER IONIC LODGE NO. 25 | *Original Signed by:*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Right Worshipful Brother Sidney T. BloomfieldMaster |
|  | *Original Signed by:*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Brother Glenn SuppesSecretary |
| APPROVED | *Original Signed by:*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Most Worshipful Brother Kristjan GoodmansonGrand Master |